|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **GILES CHEMICAL ~ PREMIER MAGNESIA** | | | Main Giles Logo |
| **Company Form** | | |
| Title: Daily Quality Audit | | Number: R12-PR-100-F001 |
| Owner: Brook Vaughn |  | Revision: 05 |
|  | Effective Date: 09/19/16 |  | Page: 1 of 1 |  |

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_ **Julian Date Code**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Line**: \_\_\_\_ **Shift**: \_\_\_\_ **Operator:** \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Time: | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Product Name | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Weight Check: 1.  2.  3. | | | | |  | | | | |  | | | |  | | |  | | |  | |
|  | | | | |  | | | |  | | |  | | |  | |
|  | | | | |  | | | |  | | |  | | |  | |
| Incoming Salt Insp. | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Document Check | | | | |  | | | | |  | | | |  | | |  | | |  | |
| UPC Verification | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Date Code: Carton/Pouch | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Date Code:  Case | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Fragrance: | Weight | | | |  | | | | |  | | | |  | | |  | | |  | |
|  | Barrel # | | | |  | | | | |  | | | |  | | |  | | |  | |
| Fragrance Smell | | | | | **P** | | | **F** | | **P** | | **F** | | **P** | **F** | | **P** | **F** | | **P** | **F** |
| 1. Seal | | | | |  | | | | |  | | | |  | | |  | | |  | |
| 2. Legibility Date Code | | | | |  | | | | |  | | | |  | | |  | | |  | |
| **FOR POUCHES ONLY** | | | | | | | | | | | | | | | | | | | | | |
| Drop Test: | | | | 1. |  | | | | |  | | | |  | | |  | | |  | |
|  | | | | 2. |  | | | | |  | | | |  | | |  | | |  | |
|  | | | | 3. |  | | | | |  | | | |  | | |  | | |  | |
| **FOR CARTONS ONLY** | | | | | | | | | | | | | | | | | | | | | |
| Empty Carton Weight | | | | |  | | | | |  | | | |  | | |  | | |  | |
| Auditor Signature: | | | | | |  | | | |  | | | |  | | |  | | |  | |
| **Appearance Index** | | | | | | | | | | | | | | | | | | | | | |
| 1. Seal: NS – Not Sealed / W – Wrinkled / A – Angled / S – Straight / O – Overheated / G - Good | | | | | | | | | | | | | | | | | | | | | |
| 2. Legibility of Date Code: C – Clear / MP – Missing Print / D – Distorted / B – Bold / F - Faded/ G - Good | | | | | | | | | | | | | | | | | | | | | |
| **Once Per Shift** | | | | | | | | | | | | | | | | | | | | | |
| Time: | | Temp: | | | | | Humidity: | | | | Dispersion Test: P F | | | | | Does Salt Appear Clean? Yes No | | | | | |
| **Scale Verification: Daily** Lb = +/- .05 / Gram = +/- .02 | | | | | | | | | | | | | | | | | | | | | |
| LB Scale #: | | | Weight: | | | | | | P F | | | | GR Scale #: | | | Weight: | | | P F | | |
| Notes: | | | | | | | | | | | | | | | | | | | | | |
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*Reviewed by/ date:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_